

**City of Manchester, New Hampshire
Board of Fire Commissioners**

Minutes of the Regular Monthly Meeting

Date: Tuesday, May 29, 2014, 5 pm

Location: Central Fire Station-100 Merrimack Street

Board Members Present: Commissioners Mark Burns, Anthony Puzzo and Verna Perry.
Commissioner DiVenuti - absent. The meeting was called to order at 5:08 pm.

Present: Chief Burkush, Deputies Goonan and Campasano, District Chief O'Reilly and Linda Miccio. Deputy Campasano, Deputy Goonan and Jody Rivard-absent.

A moment of silence was observed.

Minutes of the Previous Meeting:

Motion to accept minutes – Perry/Puzzo

Correspondence:

Division Reports:

Chief Burkush reported on the following:

- Discussion of FY 2015 budget.
- District Chief Edward O'Reilly and Business Administration Linda Miccio will retire on 6-1-2014.

Training Division Report:

See attached report.

Deputy Chief Goonan reported on the following:

- Extended sick leave and worker comp injuries are down.
- Department expecting one grievance from Local 856.
- Discussion of building conditions and no money to repair them.
- Juvenile Fire Muster scheduled for Saturday, May 31, 2014.

Fire Prevention Bureau Report:

See attached report.

Communications Report

- Absent – no report submitted.

Old Business:

None to discuss.

New Business:

Next meeting scheduled September 9, 2014 at 8:30 am

Executive Session:

Adjournment: 5:44 pm

Transcribed by Linda Miccio

Respectfully submitted,

Verna Perry, Commissioner

City of Manchester, NH
Board of Fire Commissioners
Meeting Agenda

Scheduled Meeting Date: Tuesday, May 29, 2014

Scheduled Time & Place: 8:30 am – Central Fire Station

Agenda Items:

- A. Moment of Silence
- B. Minutes of Previous Meeting
- C. Reports for the month (distributed at meeting)
 - 1. Current Roster
- D. Correspondence:
 - 1. Letter of thanks from Merrimack Fire and Rescue
 - 2. Letter of appreciation from Deputy State Fire Marshal
 - 3. Letter of appreciation from John Barthelmes, Commissioner of Safety
- E. Division Reports:
 - 1. Report from Chief James Burkush.
 - 2. Report from Deputy Chief Nicholas Campasano.
 - 3. Report from Deputy Chief Daniel Goonan.
 - 4. Report from District Chief Ed O'Reilly.
 - 5. Report of the Communications Division.
- F. Local #856 and/or MAFS business:
- G. Old Business
- H. New Business
- I. Executive Session (if warranted)

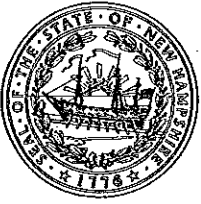
Jim,

*The Merrimack Fire Department would like to thank you for your assistance
at the recent house fires at 2 Garnet Lane and 6 Spaulding Drive.*

We appreciate our Mutual Aid partners.

A handwritten signature in black ink, appearing to read "Michael P. Currier". The signature is stylized with a large, sweeping initial "M" and "C".

*Michael P. Currier
Fire Chief*



STATE OF NEW HAMPSHIRE DEPARTMENT OF SAFETY

John J. Barthelmes, Commissioner

Division of Fire Safety

Office of the State Fire Marshal

J. William Degnan, State Fire Marshal

Office: 110 Smokey Bear Blvd., Concord, NH

Mailing Address: 33 Hazen Drive, Concord, NH 03305

PHONE 603-223-4289, FAX 603-223-4294 or 603-223-4295

TDD Access: Relay NH 1-800-735-2964 ARSON HOTLINE 1-800-400-3526



April 2, 2014

Kevin McAllister, Pastor
Church of God
230 Mooresville Rd
Manchester, NH 03103

Re: Mooresville Road Fire

Dear Pastor McAllister;

I would like to take this opportunity to express my sincerest gratitude to you and the members of your church who tirelessly gave their time to supporting the investigators from our office and the Manchester Fire and Police Departments. The use of your building for warmth and the food provided for our investigators was greatly appreciated.

Despite Mother Nature's relenting grip on winter, we had a warm place to go. Your generosity is heartwarming. It is comforting to know that there are caring people who are willing to support the men and women who worked day in and day out to seek out the truth in this tragedy.

From all of us who "worked next door": Thank you from the bottom of our hearts for your help and thoughtfulness.

Sincerely,

Robert B. Farley, CFI
Deputy State Fire Marshal
Bureau Commander, Bureau of Special Operations
NH State Fire Marshal's Office

cc: Chief James Burkush, Manchester Fire Department
Chief David J. Mara, Manchester Police Department



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER

33 HAZEN DR. CONCORD, NH 03305

603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

May 20, 2014

Chief James Burkush
Manchester Fire Department
100 Merrimack Street
Manchester, NH 03101

Dear Chief Burkush,

State Fire Marshal J. William Degnan and I would like to express the gratitude of the New Hampshire Department of Safety for the assistance provided by your department to our personnel from May 12th to May 19th in the town of Brentwood. The murder of Brentwood Police Officer Stephen Arkell and the ensuing fire and explosion at the residence left many in the public as well as family of the fallen officer looking for answers. Your department quickly provided resources to assist our State Fire Marshal's Office investigators and the ATF investigators with a command tent and additional personnel to process the scene. With the assistance of the Manchester Fire Department we were able to provide accurate answers to the officer's family and the public in only one week. It is reassuring to know that we can count on our partners in public safety when we need them. Thank you again.

Sincerely,

A handwritten signature in cursive script that reads "John J. Barthelmes".

John J. Barthelmes
Commissioner of Safety

James A. Burkush
Chief of Department



City of Manchester
Fire Department
Fire Prevention Bureau

May 28, 2014

Amadou Hamady, Site Director
International Institute of New England
In New Hampshire
1850 Elm Street
Manchester NH 03104
ahamady@iinh.org

Dear Mr. Hamady,

As per your request for a letter of support for the Child Care Microenterprise Program, please be advised of the following:

Having attended meetings at the International Institute of New Hampshire at both the Laurel & Pine Street office and their current facility at 1850 Elm Street, it has been an energizing experience for me to see first hand, the successful completion of resettlement processes of our refugee community that can only be described as remarkable.

The specific program noted in e-mail format as Refugee Home-Based Child Care Microenterprise Development Project (HBCCMED) empowers refugee women to take charge of their financial destiny by starting a small business in their homes.

We strongly support any program that would enhance our community and improve the quality of life for our residents. This proposal, as written, is clear in its intent to create child care opportunities for refugee families that promote the development of refugee children, helping them to thrive in the United States.

It has been a privilege for me to be included as a contributor in the mission of resettlement here in Manchester. There is nothing more important than family and home. I admire the commitment of those charged with the task of program development and delivery, and, especially admire those receiving these services as committed to bettering their lives.

Yours truly,

Edward O'Reilly
Chief of Fire Prevention
Manchester NH

Fire Commission Meeting
Report from the Fire Prevention Bureau
Thursday May 29, 2014 at 5:30pm

Recreational Fire Permit Site Inspections: This years inspection activity has been stronger than this time last year. As of the date of this report, we have inspected over 51 sites for recreational use. Most of the permits denied are due to restrictions in distance from combustible structures and delineating property lines. We have relaxed the restriction on duplex style homes when the same family resides in both units.

Fixed fire protection systems: As of the date of this report, our office has processed 43 sprinkler and pre-engineered suppression systems permit applications, including installation, modification and repairs requiring permits. The plans come in and reviewed for compliance. Permits are then faxed to the contractor and work can begin. This activity is about the same as last year. We anticipate no change in this by year end.

Hot works, blasting permits, Certificate of Occupancy inspections, etc.; Not much change in activity from last year. However, details for restaurants providing entertainment has increased. 333 Valley Street, Bar-B-Q new, is an example of weekend details, that may go on through the summer. The Masonic Temple on Elm Street requires a detail for events, however, we have received plans from John Carter Sprinkler Installers for 1505 Elm Street, and, with the building protected, the assembly details will be discontinued.

Vacant & Abandoned: A major problem has been corrected with the securing of 314 and 318 Concord Street. Neighborhood complaints received along with Police activity in and around these structures prompted calls from City Departments to those responsible for the buildings. Substantial barriers (plywood) have been installed on windows and doors, padlocked shut and secured.

Supervisor Change: Senior Deputy Fire Marshal Peter Lennon will assume the supervisory duties in the Fire Prevention Office effective June 1, 2014. Pete's strong resume of education and experience moves through the entire spectrum of public education, fire investigations and code enforcement. I know Pete to be more than competent with his knowledge of subject matter, commitment to our mission statement and values, and, approach to issues of importance and life safety. Our division will never be in better hands.

Respectfully Submitted
Edward O'Reilly
Chief of Fire Prevention
Manchester NH

ENGINE CO. 2		ENGINE CO. 3		ENGINE CO. 4		ENGINE & TRK. 5		ENGINE & TRK. 6		ENGINE & TRUCK 7		DIST. CHIEFS	
No.	Name	No.	Name	No.	Name	No.	Name	No.	Name	No.	Name	No.	Name
1	Katejels, Lt. Nicholas	1	Goley, Lt. Jeff	1	Battay, Lt. Mark	1	O'Rourke, Lt. Daniel	1	Plante, Capt. Richard	1	Fluery, Lt. David	1	Poulin, Alfred DC
11	Doucet, Mark	11	Sinote, David	11	Clement, Richard	11	Ducharme, Roland	11	Ouellette, Ryan	11	Provencher, James		
21	Brackett, Adam	21	Denholm, Kurt	21	Brassard, Paul	21	Provost, L. Christian	21	Flanagan, Sean	21	Grover, Christopher		
31	Robert, Joseph						Brassard, Scott		Ellison, Christopher	31	Mills, David		
41	Pinard, Lt. Denis									41	Boudreau, Lt. Peter		
51										51	Charpentier, Joshua		
											Knight, Lt. Kevin		
2	Piereson, Capt. Charles	2	Fosher, Lt. Jon	2	Burkush, Capt. John	2	Smith, Lt. Mike	2	Allard, Lt. Michael	2	Roy, Lt. Leo	2	Corbeil, R. DC
12	Devan, William	12	Paradis, Normand	12	Lawrence, Peter	12	Stemski, Robert	12	Deault, Matthew	12	Aboshar, Jeffrey	12	Pelletier, M. DC
22	Bouthiette, Adam	22	Starr, Hayden	22	Biron, Robert	22	Morin, Charles	22	Quick, David	22	Simmons, Ryan		
32	Roy, Edward						Ducharme, Gary		Shea, Matthew	32	Lang, David		
42										42	Jay, Lt. David		
52										52	Monroe, Todd		
3	Sullivan, Lt. Daniel	3	Soderberg, Capt. Kris	3	Jette, Lt. Glenn	3	O'Neil, Capt. Brian	3	Aneon, Lt. Ed	3	Beaudet, Lt. Bob	3	Gamache, Michael DC
13	Allen, Kelly	13	Grace, Justin	13	Garrity, Patrick	13	Boucher, Paul	13	Gamache, Richard	13	Janelle, Kirt		
23	Lescatre, Michael	23	Kellner, Patrick	23	Pinard, Brian	23	Fitzgerald, Ryan	23	Robinson, Gabriel	23	Morgage, Timothy		
33	Frangos, Danny						Shelton, Jason		Swirko, Timothy	33	Ouellette, Jeffrey		
43	Lemay, Lt. Brian									43	Nelson, Lt. Ken		
53										53	Principe, TJ		
4	Gosselin, LT Robert	4	PARISEAU, LT	4	Brassard, Lt. Michael	4	Paquette, Lt. Brian	4	Desruisseaux, Lt. S	4	McGahey, Capt. Richard	4	Michael, DC James
14	Biron, Joseph	14	Georgiana, Wayne	14	White, William	14	McCafferty, Joseph	14	Welch, Robert	14	Laberge, Dan		
24	Rumfelt, John	24	Koslowsky, Jay	24	Osburn, Matt	24	Delahanty, Brian	24	McCulloch, Nikolas	24	Perkowski, Gary		
34	Swanson, Michael						Millard, Carl		Faucher, Tom	34	Maylone, Robert		
44										44	Prout, Lt. Ken		
54										54	Hood, Brad		
ENGINE CO. 8		ENGINE CO. 9		ENGINE CO. 10		ENGINE CO. 11		TRUCK 1		RESCUE CO. 1			
No.	Name	No.	Name	No.	Name	No.	Name	No.	Name	No.	Name	No.	Name
1	Lawrence, Lt. Mark	1	McLaughlin, Lt. Richard	1	Veilleux, Lt. Leo	1	Chouinard, Lt. Gregg	1	Martineau, Capt. Hank	1	Chiasson, Lt. Max		
11	Briggs, Jon	11	Ferry, Craig	11	Collins, Dennis	11	Goupil, Steven	11	French, Brett	11	Cote, Paul		
21	Robidoux, David	21	Wong, Kenneth	21	Lopez, Jon	21	Philibotte, Steven	21	Cote, Jason	21	Guay, Josh		
31							Wescott, Sean		Poulin, Nick	31	Wilkinson, Jeff		
41									Holdredge, Lt. Kevin	41			
2	Fitzpatrick, Lt. Richard	2	Burns, Capt. Brendan	2	Iverson, Lt. Adam	2	Starr, Lt. Jon	2	Prince, Lt. Ken	2	Flanagan, Capt. Joseph		
12	Glickman, Ronald	12	Saidel, Duane	12	Meehan, Michael	12	Knight, Keith	12	Foley, John	12	Bagley, Joshua		
22	Duval, Jeff	22	Pearson, Steve	22	Pingree, Brennen	22	Aramini, Timothy	22	Monroe, Joel	22	Biron, Andre		
32	Hatfield, Charles	32		32	Michael, Joseph	32	Rouleau, Jason	32	Gelinas, Gregg	32	Sheatler, Paul		
42										42			
3	Butts, Capt. Joseph	3	Lamothe, Lt. Matt	3	Morin, Lt. Robert	3	Merrill, Capt. Scott	3	Healey, Lt. Kevin	3	Parent, Lt. Andre		
13	Laroche, Stephen	13	Senecal, Matt	13	Skora, Eric	13	Leate, Michael	13	McNeil, James	13	Plantier, Robert		
23	Beaudin, Joseph	23	Beltz, Robert	23	Bodner, Daron	23	Healy, Kevin	23	Levasseur, Denis	23	Langley, James		
33				33	Garon, Michael	33	Burkush, TJ	33	Gamache, Chad	33	Monnelly, Andrew		
43					Aboshar, Scott					43			
4	MacDowell, Lt. Jeff	4	Cashin, Lt. R	4	Patten, Capt. David	4	Kelly, Lt. James	4	Couture, Lt. John	4	Frangos, Lt. Peter		
14	Potvin, Thomas	14	Flynn, Ken	14	Pelletier, Richard	14	Bolduc, Gregory	14	Higgins, Mark	14	Defina, Thomas		
24	Philibert, Adam	24	Sullivan, John	24	Keller, Joseph	24	Rheault, Michael	24	Joy, Corey	24	Barton, Steven		
34					Ludwig, Kurt		Lang, Ryan		McGaffigan, Michael	34	Gelinas, Keith		
44										44			

DIVISION REPORT

DEPUTY CHIEF CAMPASANO

MAY 29, 2014

TRAINING DIVISION

EMPLOYEE SELF-DEVELOPMENT

Department personnel participated in the following training programs offered through the Training Division during the month of April:

- Bed Bug Awareness 8 classes 182 attendees 273 contact hours

The 2014 Lieutenant promotional exam has been completed. The eligibility list has been posted and is comprised of twenty-five individuals. The new list becomes effective on July 1, 2014 and will remain valid until June 30, 2016. The department will be meeting with officials from Local 856 to discuss several concerns of members who participated in the process.

IN-HOUSE COMPANY TRAINING PROGRAM

Companies continue to formally document their company level in-house training. **April** training hours for each company:

■ Station 2.....	18.50 hours
■ Station 3.....	27.50 hours
■ Station 4.....	00.00 hours
■ Station 5.....	15.50 hours
■ Station 6.....	23.50 hours
■ Station 7.....	23.50 hours
■ Station 8.....	00.00 hours
■ Station 9.....	19.00 hours
■ Station 10	18.50 hours
■ Engine 11	26.50 hours
■ Truck 1	23.50 hours
■ Rescue 1.....	11.00 hours

American Medical Response – Contract Compliance Report

OTHER CONTRACT COMPLIANCE

American Medical Response is currently unable to comply with Section I.C.1, as they cannot direct emergency ambulance response requests received at their Massachusetts call center to the NH State 9-1-1 Communications Center. Attempts to resolve this issue are still on-going.

There was one documented incident response where a Type II ambulance was utilized for an emergency response, in violation of Section II.A.1. There were four ALS units being utilized on emergency responses at the time of dispatch. The City expects contract requirements for ambulances and crew staffing to be in effect up to and including the eighth unit dispatched. Additional Type I or III units are being placed in service and it is anticipated that this situation will not occur in the future.

American Medical Response – Contract Compliance Report

OTHER CONTRACT COMPLIANCE

At this time, American Medical Response has been unable to comply with Section I.C.1, as they cannot direct emergency ambulance response requests received at their Massachusetts call center to the NH State 9-1-1 Communications Center. Attempts to resolve this issue have been on-going.

Nick and Denise led the committee members through the Tier II approval process and software. Approvals were made as follows:

Aggregate Industries: Approved

Abstaining: Jennifer

Jewell Instruments: Approved

Velcro: Reviewed, but approval is still pending

Comments: It appears that there may be a glitch in the software as the emergency contacts information was not showing, although it appeared that there were 2 listed in the count. Denise will look into this issue with IT and report back to the committee at the next meeting.

Nycoa: Approved

V. Emergency Response Capabilities and Planning: Deferred to the next meeting due to time constraints.

VI. New Business: Jillian mentioned that she had received a few calls recently from facilities inquiring if they should send Tier II reports to the Manchester LEPC, although their facilities were located outside of the City in nearby towns. They were unsure if the MLEPC was acting as a regional LEPC, which Jillian responded that they were not at this time. Jillian also received a call from the EMD in a nearby community wondering what the possibility of the MLEPC becoming a regional LEPC was. Jillian told them that she would bring it up with the committee for discussion.

Nick said that Les Cartier, Office of the State Fire Marshal, should be invited to the next meeting to discuss this possibility. Jillian will also invite the surrounding communities to participate in the discussion.

Meeting Date: May 15, 2014 – 3-4:30 PM

Meeting adjourned at 4:25pm, motion by Nick

Prepared by: Jillian Harris, SNHPC

Approved: May 15, 2014

**City of Manchester
Local Emergency Planning Committee
(MLEPC)**

Agenda

**May 15, 2014
3:00 PM**

**Manchester Fire Department
100 Merrimack St.
Manchester, NH 03101
2nd Floor Classroom 2**

- I. Welcome and Minutes
- II. Review Hazard Analysis and Emergency Planning Workshop
- III. HazMat Annex
- IV. Emergency Response Capabilities and Planning
- V. Tier II Approvals
- VI. Next Steps, New Business and Events
- VII. Adjourn

*~All MLEPC Meetings are open to the public. For questions, special accommodations or directions, please call Deputy Chief Nick Campasano (603) 669-2256 extension 3501
ncampasano@manchesternh.gov*

The new Spinal Injury protocol training has been completed. A new initiative has been announced by the Bureau of EMS regarding the administration of Narcan (a heroin overdose treatment). Following the completion of an on-line training program, all department response apparatus will be equipped with Narcan. Hopefully, this will result in faster on-scene administration and lower overdose fatalities.

Chris Proulx, Manchester DPW; Deputy Chief Nick Campasano, Manchester Fire Department; Jillian Harris, SNHPC; Denise Vallee, Manchester Fire Department; Todd Dresser, Loureiro Associates; Jennifer Grawin, Aggregate Industries

- I. Meeting was called to order at 3:15pm by Deputy Chief Campasano. Minutes were reviewed:

- Motion by: Denise
- Seconded by: Nick
- Approved: Denise, Nick, Todd
- Abstentions: Chris, Jennifer

- II. Distribution of Commodity Flow Study and Vulnerability Assessment Final Reports

Jillian distributed CD's of the final reports to each LEPC member in attendance. Hardcopies were also provided to the Chair, Deputy Chief Nick Campasano, along with extra CD's. The next step in the planning process is to conduct "Emergency Response Capabilities and Planning." Nick will lead the discussion on the scope of work for this next step later in the agenda (time permitting). Jillian mentioned that the report should not be distributed outside of the committee without a formal information request being filed. Information requests should be directed to Denise Vallee, MLEPC information Coordinator.

- III. EHS 101 Workshop Outreach Coordination:

Nick outlined the agenda for the upcoming May 7th EHS 101 Workshop. Todd mentioned that Len Wallace, EPA, should be encouraged to discuss Executive Order 13650 that came out last fall in response to the West Texas Fertilizer plant incident and what the impacts of this will be for those who handle and report hazardous materials.

Nick discussed "takeaways" for the workshop and asked for thoughts on providing an emergency checklist to participants. He showed the committee two different options for materials/lamination. Todd mentioned that he plans to bring some handouts and checklists to distribute with his presentation.

Outreach done for the workshop already includes:

- Nick/Denise emailed all Tier II filers
- Andy, OSHA – agreed to email the flyer to his distribution list
- Will Stewart, GMCC – agreed to do a targeted email to members of the chamber who the workshop might be appropriate for
- MFD twitter sent out the notice
- Jillian sent out a press release

- IV. Tier II Approvals:

American Medical Response – Contract Compliance Report

COMPLIANCE OVERVIEW

This report covers the period from February 1st through February 28, 20

RESPONSE TIME STANDARD

During the month of February, AMR responded to six hundred and eighty (680) Alpha/Bravo/Omega calls for service. Of these calls, twenty-eight (28) responses were cancelled on route and sixty-four (64) responses exceeded twelve minutes. The response rate for twelve minutes or less was 90.59 percent.

AMR responded to six-hundred and nineteen (619) Charlie/Delta/Echo level calls for service. Of these responses, twenty-five (25) were cancelled on route. Additionally, mutual aid ambulances were required for six (6) responses into the city. The response rate for calls for service below the eight minute requirement was 90.24 percent. This response rate calculation did not include sixteen (16) incidents which occurred during major snow events on February 5th, 13th, 14th and 18th.

- There were fifty-eight (58) Charlie/Delta/Echo responses which exceeded the eight-minute response time limit, forty-two of which incurred monetary penalties. The total fine for these responses, as calculated by the whole minute, equals five-hundred and twenty-five dollars (\$525.00) per Section I.A.2.c.1

PROVISION OF DATA COMPLIANCE

There were no incidences where an ambulance crew failed to report or document an on-scene time.

MECHANICAL FAILURE COMPLIANCE

There were no incidences where an ambulance crew failed, due to mechanical failure, while in route or when transporting a patient from an emergency call.

AMBULANCE STAFFING COMPLIANCE

There were no deviations from the ambulance staffing requirements of Section I.A.2.c.5.

FAILED RESPONSE

There were no failed responses during this reporting period.

RECEIVING HOSPITAL DOCUMENTATION COMPLIANCE

Section I.A.2.c.7 compliance begins on January 2015.

American Medical Response – Contract Compliance Report

COMPLIANCE OVERVIEW

This report covers the period from March 1st through March 31, 2014

RESPONSE TIME STANDARD

During the month of March, AMR responded to six hundred and eighty-one (681) Alpha/Bravo/Omega calls for service. Of these calls, thirty-one (31) responses were cancelled on route and forty (40) responses exceeded twelve minutes. The response rate for twelve minutes or less was 93.85 percent.

AMR responded to six-hundred and thirty-six (636) Charlie/Delta/Echo level calls for service. Of these responses, twenty-five (25) were cancelled on route. Additionally, mutual aid ambulances were required for four (4) responses into the city. The response rate for calls for service below the eight minute requirement was 92.14 percent.

- There were forty-eight (48) Charlie/Delta/Echo responses which exceeded the eight-minute response time limit, twenty-five (25) of which incurred monetary penalties. The total fine for these responses, as calculated by the whole minute, equals three-hundred and thirty-five dollars (\$335.00) per Section I.A.2.c.1

PROVISION OF DATA COMPLIANCE

There were no incidences where an ambulance crew failed to report or document an on-scene time.

MECHANICAL FAILURE COMPLIANCE

There was one incident (14-201404749) in which a responding ambulance stalled on route to an emergency call and was unable to continue. A second ambulance was immediately dispatched to handle the response. The response for the incident was eight minutes and three seconds (00:08:03). The department was notified immediately and a follow-up written report was provided within the contract-specified time limit. Preventive maintenance had been performed previously on the unit and a full diagnostic makeup was performed after the event. Written documentation of this was provided. It was determined that there was no violation of Section I.2.c.4.

AMBULANCE STAFFING COMPLIANCE

There were no deviations from the ambulance staffing requirements of Section I.A.2.c.5.

FAILED RESPONSE

There were no failed responses during this reporting period.

RECEIVING HOSPITAL DOCUMENTATION COMPLIANCE

Section I.A.2.c.7 compliance begins on January 2015.

The average training hours per company for the month of April were 17.25 hours. The average training hours per company for the month of March were 15.37 hours.

HOMELAND SECURITY

The Command Vehicle is on track to be delivered at the end of July. Three department representatives have traveled to the Ohio fabrication facility (5/27 – 5/30) to inspect the vehicle progress and address any last minute design concerns.

Work continues on the writing of the city's 800 MHz radio system. The RFP will be seeking vendor quotes to replace the city's current system with a new P-25 compliant 800 MHz trunked radio system (either a simulcast or multicast system).

EMERGENCY MANAGEMENT OPERATIONS

LOCAL EMERGENCY PLANNING COMMITTEE

The LEPC met on May 15th at 3:00 PM, following the May 7th Hazard Analysis and Emergency Planning workshop, which was held at the Manchester Health Department. The workshop was three and one half hours long and was attended by nearly 90 representatives from area business, agencies and responders. The next LEPC meeting, which will feature a presentation from the NH State Emergency Communications Committee, is scheduled for June 19th. All LEPC meetings are open to the public.

SOUTHERN NEW HAMPSHIRE REGION COMMUNITY PREPAREDNESS PROGRAM

This committee meets quarterly and will not be meeting again until June.

MANCHESTER EMERGENCY SHELTER COMMITTEE

The Emergency Sheltering Committee and Pet Sheltering Committee did not meet in April. The department is hosting a student intern, Paul Vieira, from Daniel Webster College. Paul is a senior and is majoring in Homeland Security. He will be assisting with the emergency shelter plans for the city. His internship will run through the end of August.

EMERGENCY MEDICAL SERVICES

AMBULANCE CONTRACT

The department continues to meet with AMR and the medical resource hospitals for monthly quality review meetings. The next meeting is scheduled for June 12th. A copy of the February and March compliance reports has been attached to this report.

EMS OPERATIONS

The scheduled classes, presented by a representative from JP Chemical has been completed. Room traps have been distributed to all stations, so that personnel can monitor their quarters for the presence of these insects.